REQUEST TO RELEASE RAW DATA
[REDACTED] TO INDUSTRY PARTNERS

Updated Sept 2016

NAME and TEAM OF REQUESTOR:

DATE OF REQUEST: __/__/__

POLICY RESPONSE REQUESTED BY: __/__/__

Who do you want to release the data to?		
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	INDUSTRY
[REDACTED]		

[REDACTED]

ON COMPLETION, THIS FORM SHOULD BE EMAILED to:

[REDACTED]

For sharing with Industry please send to _GCHQ Policy team_.

SUMMARY			
What data do you want to release? (Please include type of data e.g. [REDACTED]. Please include *technical details.*			
Will this be a one-off, repeated or ongoing requirement?			
Please provide context details on the [REDACTED] project			
Why do you want to send the data? (Please provide clear business benefit, where applicable include *justification* and statutory purpose NS/SC/EWB where relevant). What are the expected outputs?	National Security	Serious Crime	Economic Well-Being
Is there any precedent for this request? (If so, please provide details)			

OPERATIONAL DATA	
How much data is needed to complete the task?	
Is the data selected or non-selected?	
What is the Protective Marking / Classification of the data?	
Is the data owned by GCHQ? (If the data is not owned by GCHQ please identify the owner, and include *technical details* where possible. If owned by a collaborating agency, please state which agency.)	
Will the identity of SIGINT targets be apparent in the data? If so is there an *internal approval form* relevant to the targets? – if so please provide details	
Will the means by which GCHQ has acquired the data be apparent to the recipient?	
Has the data been processed by [REDACTED]? If yes, please include formal release approval (email) from *relevant team*.	
Is the data from [REDACTED]? If yes, please include formal release approval (email) from *relevant team.*	
[REDACTED]	

RECIPIENTS' DETAILS	
Who will the data be provided to? (Please provide organisation, name and job title.)	
How many additional people will require access to the intercept and where are they from?	
Please provide the level of clearance and indoctrination (SC, DV, STRAP etc.) for all recipients mentioned above.	
[REDACTED] Please include details of any [REDACTED] briefings required/received	
What is their employment status within their organisation (employee, contractor etc.)?	
Where will the data be processed? [REDACTED] Industry partner and IT system(s) (Please include details of system accreditation levels and additional security measures in place to protect the data, how classification will be implemented and provenance details retained)	
How will the data be sent there? (Please include details of secure transfer method to be used)	
How long will the data need to be kept to complete the task?	
Will the data be destroyed or returned to GCHQ? (Please include details of destruction processes in place if not being returned)	

ANY OTHER CONSIDERATIONS?

ADDITIONAL DETAILS: (FOR APPROVERS USE ONLY)

AUTHORISED BY: (NAME AND DATE TO BE COMPLETED BY *GCHQ POLICY TEAM* OR [REDACTED])
PLEASE INCLUDE ANY ADDITIONAL CAVEATS/CONDITIONS FOR APPROVAL IN YOUR RESPONSE
The approver should save the form with the approval / rejection decision to *corporate document and records management system.*